



EleVia Payables Approval & Tracking for Deltek Vantagepoint®

**Streamline Your A/P Process with Faster
Approvals and a Built-In Electronic Audit Trail**



Payables Approval
& Tracking

eleviasoftware.com

Feature Overview

What if approving and finding vendor invoices were easier?

With EleVia Payables Approval & Tracking, it is. Our add-on for Deltek Vantagepoint automates invoice reviews and creates a centralized electronic repository, so you can quickly locate past invoices and keep your team focused on higher-value work.



The software pulls Client, Project and Accounts data directly from Deltek Vantagepoint.



Reviewers are notified via email when they have invoices to review.



Reviewers can compare the original consultant proposal to the invoice to eliminate vendor overpayment.



Authorized users can quickly find old invoices to answer client questions or facilitate audits.



Everyone involved saves time to improve productivity



Optional OCR functionality – Automatically captures and reads data from incoming invoices, reducing manual entry and minimizing errors.

Value Proposition

Why choose EleVia Software? To get more value from your Vantagepoint investment.

EleVia Software develops, delivers and services software to extend the value of your Deltek Vantagepoint ERP investment. EleVia Payables Approval & Tracking is one of our core financial products. Leading architecture and engineering firms rely on this software to speed the A/P process and eliminate vendor overpayment.

ELEVIA

Software Products



Electronic Invoicing
(Optional EVPay add-on)



A/R Management & Collections
(Optional EVPay add-on)



Payables Approval
& Tracking



Field Services Suite

Functionality	Vantagepoint	EleVia
All invoices visible in dashboard from entry to payment	✓	✓ (before voucher)
Upload invoices directly from Outlook email inbox		✓
OCR ingestion of invoices for accuracy and efficiency	✓	✓
Compare contract/sub consultant agreement to invoice		✓
Compare project budget/planning/PO amount during the invoice approval process		✓
Visibility and transparency of the entire payables invoice process		✓
Audit trail history that can be exported and sent with the Final Invoice Package		✓
Search on project/vendor and view associated invoice	✓	✓
Checks for duplicate Invoices	✓	✓
Invoice routing approvals	✓	✓
Real-time notifications with escalation	✓	✓
PWP status	✓	✓

Payables Approval & Tracking Main Grid

The screenshot displays the 'Payables Approval & Tracking - 6.2.0 - Cohen and Associates (VP25_1_EleVia_Parter-Demo)' application. The main grid shows a list of invoices with columns for Company, Type, Date, Invoice #, Amount, Contract #, Stage, Vendor, Project, Voucher, Trans File, Edit, Routing, JTD Invoiced, Contract \$, and Contract Remaining. A 'Contract and Invoice Documents' section at the bottom left contains a logo for 'Robert Reprodu' and a 'JTD Invoice From Vendor' pop-up window. The pop-up window shows a table with columns: Vendor, Invoice Date, Invoice, Voucher, and Amount. The table contains one row for 'BioMed Technologies LTD' with an invoice date of '07/03/25' and an amount of '\$129.00'. A 'Total' row shows the same amount.

Vendor	Invoice Date	Invoice	Voucher	Amount
BioMed Technologies LTD	07/03/25	03-07-2025-06		\$129.00
Total				\$129.00

- 1 Access to invoice backup
- 2 Select Browse to display all invoices loaded into the application
- 3 Select Pending to display all pending activity
- 4 Change the invoice stage
- 5 Group your records for quick filtering
- 6 Filter to query data in the grid
- 7 Upload approved invoices to Deltek Vantagepoint
- 8 Centralize important data via user-defined columns
- 9 Select hyperlinks to drill down

Payables Approval & Tracking - Browse Records

1

Payables Approval & Tracking - 6.2.0 - Cohen and Associates (VP25_1_EleVia_PartnerDemo)

Grid Lookup Project/Vendor Blueprints Etc. Browse Pending Group (My records) Vantagepoint New Input Columns

Company	Type	Date	Invoice #	Amount	Contract #	Stage	Vendor	Project	Voucher	Trans File	Edit	Routing
02	Invoice	07/08/25	INV-Today	565.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001510	Posted		
02	Invoice	07/09/25	test-INV-01	123.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001511	Posted		
02	Invoice	07/10/25	Test-INV-10-07-2025	2,345.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001512	Posted		
01	Invoice	07/10/25	new-inv-02	987.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001513	Posted		
02	Invoice	07/10/25	new-inv-03	987.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001514	Posted		
01	Invoice	07/10/25	new-inv-05	666.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001516	Posted		
02	Invoice	07/11/25	INV-test-01	777.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001517	Posted		
02	Invoice	07/11/25	inv-test-055	555.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001521	Posted		
02	Invoice	07/14/25	new-inv-005	666.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001524	Posted		
02	Invoice	07/16/25	test inv 7162025	106.00		Ready for Review	0000000100 - Blueprints Etc.	000129190				
02	Invoice	07/18/25	test PAT 354	106.00		Voucher Created	0000000100 - Blueprints Etc.	000129190	001527			

Payables Approval & Tracking – Group, Sum, Sort

2

Payables Approval & Tracking - 6.2.0 - Cohen and Associates (VP25_1_EleVia_PartnerDemo)

Grid Lookup Project/Vendor Blueprints Etc. Browse Pending Group (My records) Vantagepoint New Input Columns

Project

Company	Type	Date	Invoice #	Amount	Contract #	Stage	Vendor	Voucher	Trans File	Edit	Routing	JTD Invoiced
Project : <MULT> (3)												
Project : 000112002 (1)												
Project : 000129190 (29)												
Project : 000192002 (12)												
Project : 002003005 (1)												
Project : 002019001 (3)												
02	Invoice	07/01/25	1310	469.15	041020243	Ready for Review (PM)	0000000100 - Blueprints Etc.					\$469.15
02	Invoice	08/04/25	test 0804 B	265.00		Voucher Created	0000000100 - Blueprints Etc.	001573	Posted			\$265.00
01	Invoice	08/04/25	test m4b 0804	315.00		Ready for Voucher	0000000100 - Blueprints Etc.		Ready			\$315.00
Project : 010818901 (1)												
Project : 200001300 (2)												
Project : 200300500 (1)												
Project : 200300505 (1)												

- 1 Review invoices paid on a project, invoices paid to a vendor or other custom lookups
- 2 Group, sort or sum data multiple ways

Create Audit Reports

Audit Report identifies Approver and where invoice was charged

Approved:
Berry, William - C0003
10/09/25

Bluefire
SECURITY TECHNOLOGIES

Blue Fire Security Technologies
1 A Street
Phoenix, AZ 85041

Inv: 25-1009
Invoice amount \$9,085.00
Waterfront Mall of Hull - Design Proposal

Description	Quantity	Rate	Total
Evaluation Services	1	5000	5,000.00
Travel Expense	1	4085	4,085.00

200001300 Waterfront Mall of Hull 03C Design Proposal 515.00 4,000.00
Tax Amount ABGST 190.48
200001300 Waterfront Mall of Hull 03D Survey Services 515.00 5,085.00
Tax Amount ABGST 242.14

Vendor ALA Invoice # 25-1009 10/09/25 Page 1 of 1

Payables Approval & Tracking – Create Check Request

Check Request

New Check Request

* Payee Payee

Payee Address Payee Address

Check Request Mail ☐

Notes Notes

Date 10/16/2025

Requested By Requested By

Return To Return To

Due Date Due Date

Please allow approx. two weeks for turn-around.

Attach Backup Attach Backup

Details 1 / 1

* Project Number Project Number

* Phase Phase

* Task Task

Description Description

Account Account

* A required field.

invoice

FROM: 1017 DELTA CORPORATION
200 South Grand Street
Phoenix, AZ 85001

INVOICE # 108
INVOICE DATE 10/16/2025

DATE: 10/16/2025
BILL TO: Apple & Salski

DESCRIPTION	AMOUNT
Project Charge	105.00
TOTAL	\$105.00

- 1 Pulls data from Deltek Vantagepoint
- 2 Upload accompanying documents